



About Intrinsyx Environmental

This is a unique opportunity to join a growing environmental remediation firm with over 20 years of experience in phytoremediation. We perform environmental restoration and clean up Superfunds and other contaminated sites using trees, plants, grasses, and contaminant-specific microbes. Our company's sustainable approach to remediation has been featured in the New York Times, Scientific American, Fast Company, NASA Environmental, and the field's leading scientific journals. In the last few years, the company's biotechnology has been used on over 30 remediation sites across the US and is poised for substantial growth in 2024. We work closely with sustainability-focused engineers and scientists at the world's leading environmental engineering firms.

At small companies such as ours, we expect all employees to maintain flexibility and adaptability with job descriptions.

Job Title:

Environmental Project Manager

Location:

San Francisco Bay Area, Sunnyvale, CA

Essential Responsibilities:

Project Management:

- Oversee and manage environmental assessment and remediation projects from proposal to successful final product delivery.
- Manage projects within budget and schedule.
- Prepare, review, and submit final reports following internal review, customer requirements, and applicable regulations.
- Communicate effectively (written and verbal) with co-workers, clients, regulators, and subcontractors.
- Work with minimal oversight while taking direction from senior managers.
- Make employee safety a priority on-site, following internal and customer policy.

Account Management:

- Represent Intrinsyx Environmental to the client in a professional manner
- Actively develop business opportunities and follow-up work with clients

Report Writing and Design:

- Coordinate a team of scientists and engineers to develop client deliverables
- Assist with the development and writing of design documents, site visit reports, and other client deliverables.
- Review written deliverables to clients.



Field Work:

- Perform site visits for site assessment, installation, and maintenance of remediation sites
- Manage teams of scientists and laborers for project execution
- Conduct sampling efforts and process sampling paperwork
- Work closely with clients, subcontractors, and partner engineering firms to coordinate field activities such as installation, monitoring, and maintenance.

Minimum Qualifications:

This position requires a self-starting, analytical, detailed, and organized individual with a considerable degree of good judgment, excellent written and oral communication, self-confidence, and the ability to conduct activities without supervision.

- Work experience of 3-10 years in environmental/hydrogeological engineering or remediation fields
- 2-5 years of experience performing the duties of a project coordinator or project manager
- Strong technical experience in hydrogeology, environmental remediation, environmental engineering, or related field.
- Bachelor's degree in Environmental Science, Environmental Engineering, Geology, or related environmental field
- Experience in managing team-based projects in the field and office.

Desirable Characteristics:

- Master's Degree and professional license (PE or PG) is an advantage.
- Experience with CEQA/NEPA process and CA Title 14, 22, 23, or 27 regulations and regulatory compliance is an advantage.
- Strong understanding of the environmental remediation project life cycle
- Understanding and awareness of Phytoremediation or Bioremediation principles
- Understanding of engineering contracting in the private and public sectors
- Strong communication, interpersonal, and customer relation skills
- Proven ability to identify customer needs and perceptions.
- Strong negotiation and analytical skills
- Strong team skills and ability to work well with others to achieve objectives while under stress.

Language Skills: Good listening skills. The ability to effectively communicate problems and solutions to team members both orally and in writing, and maintain interpersonal relationships is essential.

Organization: Must possess the ability to establish and keep complicated and overlapping timelines for several projects with various deadlines, establishing priorities and meeting deadlines while working in a fast-paced environment.



Achieving Results: Self-disciplined, detailed, and organized. Identifies and resolves problems in a timely manner. Prioritizes and plans work activities and uses time efficiently.

Adaptability: Effectively deals with and handles change and uncertainty. Adapts easily and quickly to a changing environment without losing effectiveness.

Travel requirements:

10% - 20% travel (primarily in the US)

This position would include travel to visiting customers, visiting field sites, and occasional conferences. The most frequent travel is in spring and summer, typically not more than once a month, but as we grow, this could be more frequent at times.

Our office is in Sunnyvale, CA. The candidate would need to be based here in the Bay Area for weekly meetings. Much of the work can be done with phone calls and emails, but we have a strong teamwork ethic, and in-person interaction is vital to our strategy. Currently, we have a hybrid work model that combines working from both the office and from home.

Benefits:

Health insurance, dental, vision, life insurance, 401k, and paid time off.

Contact details:

Please include a cover letter with your resume as it helps us understand your “why”, your career goals, and more about you that is not on your resume.

Edo Guttman

Lead Project Manager

edo@intrinsyx.com